

# Instructions

## Request for Deferred Disposition

1. Fill out the attached plea/request form completely and return to Laredo Municipal Court.
2. Form can be returned in person or by mail.

In person:

Laredo Municipal Court  
4610 Maher Ave.  
Laredo, Texas 78041

A personal appearance must be made during open court session in order for your request to go before the Judge. Court sessions are held Monday – Wednesday between 8am-9am or 12pm-1pm.

By mail:

Laredo Municipal Court  
P O Box 579  
Laredo, Texas 78042

3. Upon receipt of your request form, your request will be presented to the Judge for review. You will be notified by mail of the outcome of your request. Please allow up to 7 days from the date your request is received for notification. Upon notification, you will be provided documentation that must be signed and returned to the Court either in person or by mail.

**Deferred Disposition  
Request Form**

Citation #: \_\_\_\_\_

Offense: \_\_\_\_\_

I, \_\_\_\_\_ hereby enter a plea of:  
(print name)

**Guilty or Nolo Contendere**  
(Circle One)

to the above referenced citation/offense and request that I be granted deferred disposition.

Contact Information:

\_\_\_\_\_

|         |      |       |          |
|---------|------|-------|----------|
| Address | City | State | Zip Code |
|---------|------|-------|----------|

\_\_\_\_\_

|            |            |            |
|------------|------------|------------|
| Cell Phone | Home Phone | Work Phone |
|------------|------------|------------|

\_\_\_\_\_

|                     |               |      |
|---------------------|---------------|------|
| Defendant Signature | Date of Birth | Date |
|---------------------|---------------|------|